



The United Nations World Food Programme (WFP) is well known for its ability to deliver food assistance rapidly to people in need. To continue responding effectively to challenging contexts while also contributing to longer-term efforts to end hunger, WFP’s Strategic Plan focuses on better understanding of national food and nutrition security challenges and reshaping its engagement through support to national safety nets and social protection systems, to help host governments with their hunger-fighting strategies.

In emergencies, WFP is often first on the scene, providing food assistance to the victims of war, civil conflict, drought, floods, earthquakes, hurricanes, crop failures and natural disasters. When the emergency subsides, WFP helps communities rebuild shattered lives and livelihoods. WFP also works to strengthen the resilience of people and communities affected by protracted crises by applying a development lens in our humanitarian response. WFP development projects focus on nutrition, especially for mothers and children, addressing malnutrition from the earliest stages through programmes targeting the first 1,000 days from conception to a child’s second birthday, and later through school meals.

As the Asia-Pacific region continues its dynamic transformation, WFP is assessing its relevance and repositioning its role in the region. This is imperative not only due to the transition of many countries to Lower Middle/Middle Income status in the Asia Pacific region, but also because of the recurring and increasing ferocity of natural disasters. Against this background, the emerging post-2015 sustainable development agenda and other global frameworks at play, call for a shared vision and common goals, with communications, advocacy and partnerships taking centre stage.

The Regional Bureau for Asia and the Pacific (RBB) provides strategic guidance, technical support and direction to WFP country operations in the region. RBB supports operations in the region and in line with the strategic shift to national capacity building to achieve zero hunger, provides technical assistance to staff and managers in the Asia Pacific region to test and apply new innovative programmatic approaches – including the broadening of transfer modalities, increased focus on resilience-building and national capacity-development. Towards this, RBB promotes innovative methods and tools to meet new information needs for evidence-based decision-making. At the end of 2018, WFP in the Asia Pacific region has completed the strategic shift in its portfolio and has identified several priorities to pursue regionally, in support of country offices and in terms of establishing regional partnerships and thematic activities.

WFP’s purpose is to be best in class on direct supply chain implementation and broader national capacity strengthening as part of WFP, the world’s largest humanitarian organization addressing hunger and food insecurity.

Logistics Associate			
Vacancy No:	105321	Post Number:	TBA
Grade:	SC6	Duty Station:	Bangkok, Thailand
Contract Type:	Service Contract	Duration:	6 months (with possible extension)
Salary will be set in accordance with established SC salary scale in place.			

Key Responsibilities:

Under the supervision of the Logistics Officer and in coordination with the Country Offices' staff involved in food supply chain within the region and Supply Chain support team in Headquarters (HQ), the incumbent will carry out the following tasks:

- As the Regional Bureau's Local Process Expert (LPE) for the commodity accounting system, provide technical support (including field deployments) to Country Offices;
- Provide refresher training of the commodity accounting system when required;
- Analyze the Country Offices' system usage and data quality;
- Identify, resolve and/or provide recommendations on commodity accounting queries from the Country Offices, ensuring that the issues are dealt within minimal time or escalated further to support team in HQs;
- Collect and collate Best Practices and disseminate within the Country Offices and beyond where required;
- Coordinate with HQ and Country offices to ensure new developments are rolled out in an efficient manner. Arrange and facilitate trainings as required;
- Establish a Weekly report/dashboard highlighting system usage, challenges & successes faced. Weekly update should also highlight outcome from queries received from Country Offices;
- Monitor Country Offices' inventory management processes to track trends and account for the inventory status from source to beneficiary;
- Monitor the reconciliation status of information between corporate systems, troubleshoot and provide technical advices to Country Offices, ensuring completeness of reconciliation on quarterly basis;
- Support oversight for commodity accounting data quality and integrity;
- Assist in the annual reporting exercise;
- Perform data entry in the commodity accounting system as it may be required (as backstopping, in case of significant backlogs, as well as supporting operations in the Asia-Pacific in areas with insufficient capacity – desk and field work);
- Support logistics emergency preparedness and response activities;
- Perform other related duties as required.

Education:

- Minimum secondary school education. A post-secondary certificate in logistics or related functional area would be an asset.

Work Experience:

- Six or more years of progressively responsible work experience in the areas of material planning, sourcing and/or purchasing in manufacturing industry.

Desirable:

- Experience in administering SAP or other ERP (Enterprise Resource Planning) system
- Experience in collecting and analysing technical data from diverse sources to forecast operational needs under various scenarios and makes evidence-based proposals
- Experience in providing technical trainings or coaching to internal or external stakeholders

Language:

Fluency in both oral and written communication in English (level C) and Thai

To apply, please visit <http://www1.wfp.org/careers/job-openings>

Before applying, candidates are kindly requested to create their profile in the WFP careers website. Candidates may then register their CV, letter of interest and application.

Only short-listed candidates will be contacted

WFP is committed to promoting diversity and gender balance at every level of its workforce in our efforts to achieve Zero Hunger. Qualified women are strongly encouraged to apply

WFP has zero tolerance for discrimination and does not discriminate on the basis of HIV/AIDS status